

# **The Hartt School Community Division Confidential Financial Aid Application 2009-2010**

Thanks to a leadership gift from the Hartford Foundation for Public Giving and additional gifts from other foundations and individuals, The Hartt School Community Division is able to provide financial aid to students up through grade twelve whose family meets a series of financial qualifications. Since funds are limited, please be sure to apply early.

Students who receive financial aid must show commitment through attendance at all activities and achievement in their area of study to maintain eligibility for continued financial support. After one semester, students receiving financial assistance will be evaluated by their instructor. Students with excessive absences, poor practice habits or insufficient progress will be notified that they are not meeting the education requirements of the school. If significant improvement is shown during the following semester, students will remain eligible for future consideration of financial aid. Any student who withdraws from the program will forfeit future consideration of financial assistance. In general, financial aid will cover tuition only, and never covers instructional supplies, uniforms, or instruments. Participation in activities with tuition greater than the award amount is the financial responsibility of the parent or guardian. Students receiving financial aid are exempt from paying any registration fees. Students can only receive financial assistance for one program of study at The Hartt School Community Division.

Financial Aid is awarded from one of two existing programs: Fund for Access or Dance Program for City Youth. The Fund for Access covers all music programs, musical theater and general dance programs. The Dance Program for City Youth covers the Intensive Dance Program and supports students, hand-selected from one of our outreach programs, based upon their talent and drive for dance education. This program takes students from eight years of age through high school and provides the necessary skills to continue dance education at the college level or enter into a professional dance company depending on talent and ability.

All applications are kept confidential and viewed only by appropriate school administration for the purposes of reviewing eligibility for financial assistance. Teachers are requested to provide educational information on students who receive financial assistance but are not permitted to view application materials.

## **Completed applications should be returned to:**

The Hartt School Community Division  
Attn: Jill Burnham, Administrative Secretary  
University of Hartford  
200 Bloomfield Avenue  
West Hartford, CT 06117-1599  
Phone: (860) 768-4451 ~ Fax: (860) 768-4777 ~ Email: [harttcomm@hartford.edu](mailto:harttcomm@hartford.edu)  
Website: [www.hcd.hartford.edu](http://www.hcd.hartford.edu)

## **SELECTION POLICY**

Financial aid decisions are made according to the following:

- Financial need, as indicated by family size, income, extenuating circumstances and the basic parameters of the free and reduced school lunch program for the State of Connecticut
- Availability of funds
- Progress of the student (for returning students)
- Residents of the City of Hartford receive the highest priority.
- Financial assistance is available only to students age 18 and younger.

## **INSTRUCTIONS**

The following items must be completed and submitted to The Hartt School Community Division in order to be considered for tuition assistance:

- Confidential Financial Aid Application -- Please complete all sections of this application fully and accurately. If more than one student in a family is applying for assistance, a separate application is needed for each student.
- Copy of the most recent U.S. Tax Form completed by your family (Form 1040, 1040A or 1040EZ) must be attached to the Confidential Financial Aid Application. If your family also receives government assistance, please provide a copy of your benefits information or a payment check stub.

Tax forms older than 2007 do not meet application standards.

If explanations of extenuating financial circumstances are required, information should be provided in writing on an attached sheet.

Please note: Funding is granted primarily to low income families who do not otherwise have the means to provide an education in the performing arts for their child(ren).

## **AWARDS**

- A letter from the Associate Director of The Hartt School Community Division will be mailed to the families confirming their award status.
- All students who are granted an award must respond in writing, by telephone, or by email within two weeks of receiving their award letter so that the funds may be applied to the student's account.
- Awards are granted for both fall and spring semesters (September through June).
- Awards are only granted for summer study if funding is still available. Students who have been given financial assistance for fall and/or spring semesters, and who wish to continue study in the summer, must request additional funding for the summer, either by phone or email, prior to committing to summer activities.
- Families must re-apply for financial assistance prior to the start of each fall semester.
- Awards will be granted on a percentage basis of the tuition amount due. Awards will not exceed the amount granted in your award letter. Activities cannot be reduced to change the total amount due for tuition; changes in activities require approval of financial award amounts.

Students will not receive assistance for more than one activity at The Hartt School Community Division. Please be aware that scholarship funds are limited, and The Hartt School Community Division attempts to provide financial assistance to as many students as possible.



**Financial Information: Net Assets**

Savings \$ \_\_\_\_\_  
Investments \$ \_\_\_\_\_  
Other income (explain) \$ \_\_\_\_\_  
Total \$ \_\_\_\_\_

Do you own or rent your primary residence? (circle one)    OWN    RENT

Do you own other Real Estate? If yes, please explain.

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**Monthly Expense Payments**

Home Mortgage/Rental Payment \$ \_\_\_\_\_  
Car Payment \$ \_\_\_\_\_  
Total \$ \_\_\_\_\_

**Other Expenses**

Unusual Medical Expenses (please describe) \$ \_\_\_\_\_  
Other Significant Expenses (please describe) \$ \_\_\_\_\_  
Credit Card Balances \$ \_\_\_\_\_

I confirm that this information, to the best of my knowledge, is complete and accurate. I understand that in order to be eligible for future consideration of scholarships, my child will need to demonstrate good attendance and preparation for lessons/classes, as well as sufficient educational progress.



X \_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_ Date



**In order for the application to be considered ready for review, your family's most recent U.S. Tax Form must be included.**

